



Application for Organic Certification

Please complete the following application and mail to:

Idaho State Department of Agriculture
Organics Program
PO Box 790
Boise, ID 83701

Or submit electronically to brandon.lamb@agri.idaho.gov, or fax to 208-334-2170.

For Office Use Only

O #: _____
Date Received: _____
Amount Paid: _____

1. Contact Information

Farm/Business Name:				
Applicant/Contact:				
Mailing Address:	City:	State:	Zip:	County:
Physical Address:	City:	State:	Zip:	County:
Telephone Number:	Fax Number:			
Email:				

2. Base Fee (Please check one of the following that best describes your operation based on annual gross organic sales)

<input type="checkbox"/> Annual gross organic sales less than \$15,000.....	\$125
<input type="checkbox"/> Annual gross organic sales more than \$15,000.....	\$200

3. Graduated Fee (Please check one of the following that best describes your operation based on 2010 annual gross organic sales)

<input type="checkbox"/> \$0 – 2,000.....\$10.00	<input type="checkbox"/> 35,001 – 50,000.....250.00
<input type="checkbox"/> 2,001 – 5,000.....25.00	<input type="checkbox"/> 50,001 – 75,000.....375.00
<input type="checkbox"/> 5,001 – 10,000.....50.00	<input type="checkbox"/> 75,001 – 100,000.....500.00
<input type="checkbox"/> 10,001 – 15,000.....75.00	<input type="checkbox"/> 100,001 – 150,000.....750.00
<input type="checkbox"/> 15,001 – 20,000.....100.00	<input type="checkbox"/> 150,001 – 200,000.....1000.00
<input type="checkbox"/> 20,001 – 25,000.....125.00	<input type="checkbox"/> 200,001 – 280,000.....1400.00
<input type="checkbox"/> 25,001 – 30,000.....150.00	<input type="checkbox"/> 280,001 – 375,000.....1875.00
<input type="checkbox"/> 30,001 – 35,000.....175.00	<input type="checkbox"/> 375,001 – 500,000.....2500.00
	<input type="checkbox"/> 500,001 and up.....0.5% up to \$5,000

4. Total Fee (Add fee from section 2 and 3; please note all fees are **NON-REFUNDABLE**)

Amount from section 2: \$	Amount from section 3: \$	Total: \$
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5. Products Requested for Certification (Please list products requesting organic certification)

<input type="checkbox"/> Crops <input type="checkbox"/> Livestock <input type="checkbox"/> Handler/Processor
Products Produced:
Products Handled:

6. National Organic Cost Share Program (The Idaho State Department of Agriculture is authorized to provide cost share assistance to producers and handlers/processors of agricultural products in obtaining certification under the USDA National Organic Program. Payments to eligible producers and handlers will be limited to 75% of an individual producer or handler certification costs up to a maximum of \$750. Individual producers and handlers will be reimbursed for certification costs incurred during the period of October 1, 2010 through September 30, 2011.)

<input type="checkbox"/> Yes, I would like to participate in the National Organic Cost Share Program. (Please submit a W9 with this application)
<input type="checkbox"/> No, I am not interested in participating in the National Organic Cost Share Program.

7. For continuation of certification please complete the following table to indicate any changes in your Organic System Plan (OSP) pursuant to §205.406(a) which states “To continue certification, a certified operation must annually pay the certification fees and submit the following information, as applicable, to the certifying agent:”

An updated organic production or handling system plan (If you have any additions, deletions, modifications to, or deviations from, your operation's 2010 OSP, please attach all applicable updated sections)

Please list all updated attached sections of the OSP:

☐ Not applicable; no updates at this time or first time applicant.

An update on the correction of minor noncompliances previously identified by the certifying agent as requiring correction for continued certification"

Noncompliance	Date of Notice	Corrective Action Update
<i>ie. 205.103(b)(2),(4) Equipment cleanouts</i>	<i>8/1/10</i>	<i>I have continued to keep an equipment cleanout log.</i>
<input type="checkbox"/> Not applicable.		

Application deadline is **July 1, 2011**. Please be advised that it is the applicant's responsibility to submit the application in a timely manner to ensure that an on-site inspection can be performed when land, facilities, and activities can demonstrate the capability to comply with the USDA NOP standards; and for continuing applicants, be performed within one year of previous inspection. Submissions after July 1st will greatly jeopardize your operations ability to be granted organic certification.

I affirm that all statements made in this application regarding organic annual gross sales are true and correct. I understand that acceptance of this questionnaire in no way implies granting of certification by the Idaho State Department of Agriculture. I agree to provide further information regarding organic gross sales as required by the Idaho State Department of Agriculture.

Signature of Applicant

Date

I have attached the following documents:

- ☐ Application Fee
- ☐ Organic System Plan
- ☐ Updated OSP Section(s) for continuing applicants
- ☐ W9
- ☐ Other Supporting documents as required (soil tests, farm maps, product profiles, etc.)